

EARLY CHILDHOOD PREP SCHOOL

**A private school educating children
through Christian morals with an
accelerated learning program.**

Located In Between Hwy 70 and
Hwy 364/Page Extension

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Near Zumbahl Road

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Mission Statement:

ECPS is a suburban school with an accelerated curriculum based in an atmosphere filled with character, love, and Christian morals.

We seek to nurture and individualize learning to develop confident, loving, and adept learners for future times.

When describing The Early Childhood Prep. School, three areas come to mind: accelerated education, character, and love. Our dedication in each of these areas makes this a special place.

The Early Childhood Prep. School's Accelerated Education curriculum prepares our students for success. The world is expecting children to know more skills earlier in life and that is why we promote our students to do their best in an individualized manner. We implement current curriculum that is relevant to today's child. Our learning techniques are exciting as well as educational.

Our Character is abundant! The mix of education with a relaxed, nurturing, and stimulating atmosphere means that our children enjoy school. Confident and adept learners come from The Early Childhood Prep. School.

Love, both of self and others, is an integral aspect of The Early Childhood Prep. School. Children learn best when they feel supported, accepted, and loved. We continue to work to broaden our understanding of individualized education in terms of curriculum and daily interactions.

A school is no stronger than its faculty. Our teachers are committed to their students while providing the best quality education and child care possible. We promote Christian morals and values, but that is only the beginning. The school was located on Caulks Hill for over a decade before moving to its second location in the Heritage area next to the Page Extension in May of 2004. In July of 2015 we were blessed to move to our current location that was double in size and perfect for our vision and goals for child development and learning. On staff is an Executive Director with a Bachelors degree in Elementary Education with an emphasis in Early Childhood Education, and a Masters degree in Educational Curriculum. Along with being the Owner/Executive Director, Elizabeth Sparks established the school in July of 1993.

We hope that you take the time to visit our school and see the exemplary opportunities we offer children for learning through an exciting atmosphere.

Our Curriculum Program

The core of our program at The Early Childhood Prep. School is the curriculum we have for our children. We are a Christian preschool so we implement daily activities that involve Bible verses and songs, stories about God, and learning about the life of Jesus. In our preschool classes, we integrate accelerated educational items throughout the year. Our staff makes the learning activities fun, engaging, and enjoyable in all age groups. In our Pre-Kindergarten classes, we strive to have the children doing skills that involve accelerated learning. We like the children to master and/or be introduced to all areas that they would be exposed to by the end of Kindergarten. The children are involved in letter and number recognition, counting, money concepts, telling time, sight words, hand writing, hands on centers, reading, and/or comprehensive literacy readiness, art projects, science experiments, community awareness, multi-cultural education, and holiday celebrations.

INFANTS & TODDLERS:

Our Infant/Toddler Classrooms (Bumble Bees):

These classrooms work on age appropriate hands-on activities. They have art projects, painting, food activities, and work on social development. The older children work on vocabulary and speech activities. Both of these class areas receive Infant and Toddler daily grams.

TWO YEAR OLDS:

Our Young and Older 2's Classroom (Ladybugs):

The children in the 2 year old classrooms also work on the same items as the toddlers, however, they are also introduced to letters, shapes, numbers, and a lot of Bible fun. The older 2's classroom focuses more on potty training and developing self-help skills. Each child will receive a Ladybug Gram daily.

PRE-SCHOOL:

Our 3's and 4's Classroom (Caterpillars):

One Classroom with two specialized areas. One is specialized for children that just turned three and are potty trained. These children will have mastered all of the activities that a two year old can do and are now ready for more focused pre-school curriculum. The other area is designed for children that are older 3's and young 4's. They will enjoy all the activities listed above and love to do activities involving themes and content areas. The children will be well prepared for Pre-Kindergarten while they are in this class. They will do more advanced activities and learn at a quicker pace

Our Older 4's and Young 5 Year old Classroom—Pre-K (Butterflies):

These children are going to go to Kindergarten the following school year. The children are doing similar work to the other preschool classes but are more advanced and will be introduced to all concepts that are worked upon through the end of kindergarten. The children in this classroom will leave our school being introduced to all letters, numbers, shapes, colors, adding, subtracting, telling time, some geography, many Science projects, lots of art projects, and learn Bible verses.

Progress Reports Children in all the upper classes will receive progress reports throughout the year.

Tuition and Fees

| Full Day | Infants | Toddlers | Unpotty Trained 2 | Potty Trained 2 | 3 & Up | Kindergarten (1/2 day or Parochial) |
|-----------|----------|----------|-------------------|-----------------|----------|-------------------------------------|
| 5 Days | \$245.00 | \$240.00 | \$195.00 | \$185.00 | \$180.00 | \$110.00 |
| 4 Days | \$229.00 | \$225.00 | \$188.00 | \$180.00 | \$175.00 | \$105.00 |
| 3 Days | \$213.00 | \$210.00 | \$180.00 | \$174.00 | \$164.00 | \$95.00 |
| 2 Days | \$142.00 | \$140.00 | \$120.00 | \$116.00 | \$110.00 | \$66.00 |
| Add 1 Day | \$71.00 | \$70.00 | \$60.00 | \$58.00 | \$56.00 | \$33.00 |

| Half Day | 3 & Up | School Age B & A | School Age B or A |
|-----------|----------|------------------|-------------------|
| 5 Days | \$150.00 | \$90.00 | \$75.00 |
| 4 Days | \$141.00 | \$78.00 | \$69.00 |
| 3 Days | \$133.00 | \$66.00 | \$63.00 |
| 2 Days | \$98.00 | \$44.00 | \$42.00 |
| Add 1 Day | \$49.00 | \$22.00 | \$21.00 |

- Half Day program consists of up to 4 1/2 hours of preschool time
- Transportation is free to area elementary schools
- 10% off total tuition with 2 children enrolled, 20% off total tuition with 3+ children enrolled
- Tuition is due Monday of each week and a daily late fee of \$5.00 will be assessed on Wednesday
- There is a \$25.00 fee for returned checks
- A \$5.00 fee is assessed for every 5 minutes your child is here after the school's closing time of 6:00 PM

Yearly Incidental Fee: NON REFUNDABLE

\$60.00 for a family with one child

\$80.00 for a family with two children

\$95.00 for a family of three or more children

Weekly Reader Fee:

Families with a child enrolled in the 3/4's and/or Pre-Kindergarten classes will need to pay an additional \$5.00 per year per child for our Weekly Reader literacy program.

Morning Pre-School Program

Offered to children ages 3 through 5

This program is offered in a full and part-time option. This program takes place from 8:30 to 11:30. Our daily activities are diverse, exciting and challenging. The Early Childhood Prep School curriculum is an accelerated curriculum that is designed to allow our students to be exposed to Kindergarten level work, preparing them for their first year in elementary school. The children will leave The Early Childhood Prep. School ready for Kindergarten. You may choose the days your child attends the morning preschool program. Please discuss your days of attendance with the Director to ensure a class position.

| Morning Pre-School Tuition | Monthly Rate |
|----------------------------|--------------|
| 2 Days | \$165.00 |
| 3 Days | \$185.00 |
| 4 Days | \$255.00 |
| 5 Days | \$320.00 |

- The monthly tuition is due on or before the 30th of the month prior to enrollment.

Yearly Incidental Fee: NON REFUNDABLE

- \$55.00 for a family with one child
- \$75.00 for a family with two children
- \$90.00 for a family of three or more children

EXTENDED DAY PROGRAM: If a child enrolled in the preschool only program needs an occasional extension beyond noon, you may do so for \$20.00 per extended day. This fee is due each Friday.

Lunch: Lunch may be included for a fee of \$2.00 per day for children enrolled in the morning preschool program. Parents may pick up their child at noon if staying for lunch.

Early Childhood Prep School Vacation & Sick Policy

When a child is running a fever or is feeling ill, we will contact the parent to notify them of the situation. Please make sure enrollment records and contact information is updated periodically to ensure a speedy notification when a child is ill. A doctor's note may be required to return to school in certain situations and is at the discretion of the center director. We ask that our parents be courteous to the children and staff of The Early Childhood Prep. School and use their best judgment when bringing in an ill child. *It is in the best interest of the child and the school that they remain at home until they are fever free for 24-hours without medication.*

VACATION/SICK POLICY

1. Full-time, five day per week students will receive 50% discount on their regularly scheduled tuition rate if they attend school for 1 day or are absent all week.
2. Four Day per week students must be absent their entire week to receive a 50% discount from their regularly scheduled tuition rate.
3. Two and three day a week students are required to pay full tuition rate even during an absence to ensure class position. You may choose to use these missed days as make-up days in the future.
4. Morning Preschool program students are required to pay full tuition to maintain class position. You may choose to use these missed days as make-up days in the future.
5. Children who have been enrolled at The Early Childhood Prep. School for one year will receive one free week of vacation per year.
6. Children who do not attend The Early Childhood Prep. School during the summer months are not eligible for a vacation week and are required to pay their incidental fee for the following school year to ensure class position for the following year.

Extra Curricular Activities

ALL STAR SPORTS

This sports program helps build confidence, self esteem and sport skills. This program helps develop outstanding physical fitness with a different sport each week. The cost is \$8.00 per week or billed monthly.

GYMBUS

Gymnastics on Wheels - This fun activity involves a full sized school bus that has been professionally converted into a SAFE and FUN mini-gymnastic center for ages 2 and older! The cost is only \$52.00 for 8 weeks or \$8.00 per session. This activity runs all year long, including the summer months.

PARTY DAYS!

For many holidays and special events we post sign-up sheets for parents to donate food and party items for the party. Feel free to pick any item if you would like, but please make sure the item is "store bought." As a health and safety measure we ask that you do not bring in "homemade" items.

SPECIAL GUESTS AND PROGRAMS

Throughout the month we have many guest speakers and great fun themes. Look at the detailed monthly newsletter for all details and pricing. Each event may have a small fee for the activity. For most events, a parent's signature is required. Look in your child's file and in the office area for the upcoming fun!

General Information and Reminders

At The Early Childhood Prep. School stressing the “positive” in our students is very important. Our school is structured with rules that provide safety and elementary school preparation. Simple, understandable rules for children’s behavior are appropriate for the developmental level of each age group. Praise, encouragement and firm statements or redirection shall be used with our students. Brief, supervised separation from the group may be used based on a guideline of one (1) minute for each year of the child’s age.

Nutritious snacks and lunch are included in the full time tuition price. A monthly lunch and snack menu will be posted in the preschool office for parents to view.

Coming prepared for school is important. Please bring two changes of clothing, one blanket and one crib sheet with you to school. Each child will have a cubbie to keep their belongings. Please label all items brought to school with a waterproof maker. (See “Items to Bring” sheet for your age group)

A detailed monthly newsletter will go home each month telling parents about the upcoming fun events, activity lessons and important reminders. Please note the curriculum calendar for each age group for daily activities.

The Early Childhood Prep. School is open from 6:00 AM to 6:00 PM. Our parents are asked upon enrollment for estimated arrival and pick-up times for their child to ensure proper staffing. On the following holidays the school will be closed: New Year’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day After Thanksgiving, and Christmas Day. Depending on the need, our school may be closed on Friday when the holiday falls on a Thursday. Check for early school closures on holiday weeks. If a holiday falls on a weekend, one weekday will be substituted. Full tuition payments are required during holiday weeks. The closed holiday is considered one day towards the 50% discount off full-time students.

Upon enrollment the following forms must be submitted prior to starting at The Early Childhood Prep. School:

- Enrollment Form
- Infant/Toddler Specialized Instruction Form

The following must be submitted within 30 days of starting at The Early Childhood Prep. School and then submitted annually:

- Medical Examination Report
- Immunization Record

Please inquire at our school if you need any further information. We appreciate all comments! We like to learn too!

ECPS Administration & Staff
